

**BOARD APPROVED FINAL MINUTES**  
**Redwood Community Radio**  
**Board of Directors Meeting**  
**January 26, 2010**  
**Humboldt House Inn, Garberville**

**Call to Order:** Katie calls meeting to order at 1:05pm, Ground rules are read, Larry is chosen timekeeper.

**Roll Call:** Board Members : Katie McGuire, President; Jama Chaplin, Vice-President/Parliamentarian; Johanna Hamel, Secretary; Meghan Joyce, Treasurer; Felix Omai, Member Rep; Larry Lashley, Programmer Rep; Rob Bier, Appointed Rep; *ex officio* Board Member: Brenda Starr, General Manager. Absent: James Ficklin, Programmer Rep.

**Minutes Approval:** Various changes are made to Nov. '09 minutes, amended minutes are approved with all voting yes except for Johanna who votes no, and Felix who abstains.

**Agenda Approval:** unanimously approved.

**Open Time:** Both Sunshine Johnston and Bill Remme express concerns about EMF (electro-magnetic frequency) and RF (radio frequency) levels at the station. Johanna notes that other programmers have contacted her with similar concerns. After discussion it is agreed that an ad-hoc committee should be established to address these concerns, take new readings, etc. Sunshine volunteers to participate as do others. Bob Stern inquires about the KMUE upgrade plans with questions regarding costs, power level, etc. Katie points out plans for a community meeting addressing these and other topics relating to this upgrade. (Meeting date TBA). Marcia Bauer expresses her interest in the open Board-appointed seat. Dian Griffith reads a letter from Bobbie Todd Bookkeeping, reply requested. Dian also addresses Board.

**Management Report:** (see report), In addition, GM states that the GRC committee needs to inform our bookkeeping staff of expenditures so they can make appropriate adjustments. KMUD has received a bill from Jim Truitt, but no actual plans have been delivered yet. GM responds to last meeting's inquiry regarding Sept. '09 payables figure with information about specific items that are paid in Sept. Also, KMUD has received a check from CPB's Fiscal Stabilization Funding program which GM will deposit into our CCUSH CD account...that's \$10,813.11 !! GM reads a letter from Karyn Lee-Thomas from Signature Coffee: the "KMUD BLEND" has brought in over \$4000 since the program's inception; close to \$900 is forthcoming from this past year's sales. Thanks, Signature!! A letter is read from Joanne Pardini of Hospice thanking KMUD for getting the word out about their events.

**Questions for GM:** Katie suggests discussing the KMUE upgrade on the next BOD talk show on Feb. 10<sup>th</sup>....will have to check in with Simon. Jama requests vacation accrual logs.

**Consent Calendar:** no items

**Unfinished Business**

Grant Acquisition Policy: Jama reads policy committee's rewording of this policy: "Grants submitted for RCR shall be overseen or written by management. Grants which create new projects or staff positions, or which represent any major changes for RCR, shall be approved in concept by the Board, in advance of any significant investment of work time. If there is any doubt about these criteria Board approval shall be sought.

Management shall keep Board informed. “ This revised policy is unanimously approved.  
BOD Appointment: Felix nominates Marcia Bauer for the open seat with Katie seconding; Meghan votes no, all others vote yes. Marcia is appointed to fill the open seat on KMUD’s Board of Directors.

Budget: Discussion includes a unanimous vote to approve a raise for our two News Coordinators; and a successful vote to give all staff a 4% increase. Johanna questions the \$3949 figure in the Dec. 2009 “Fundraising Events” category of the year-end financials, pointing out that the individual events KMUD held in 2009 add up to \$16,023.

Discussion ensues . BOD directs finance committee to investigate the gross receipts and event cost portion of last year’s fundraising events for clarity. For 2010 budget, Board agrees to enter a \$5000 figure for “Fundraising Events” line item. Katie inquires about figures for “office supplies”. After discussion, BOD votes to enter “\$10,000” for this line item. Also, Jama makes a motion that we have a moratorium on conference spending (except for the GRC), with the BOD consenting to hearing exceptions to this proposal. Motion passes with Rob & Katie voting no & all others voting yes. Rob moves that the 2010 Budget be approved provisionally incorporating today’s changes with a final vote to take place next month (after the finance committee has been able to address the matters that are unresolved today). Katie seconds, and motion passes unanimously.

Management Evaluation Procedure: Per Katie, new forms will be out soon.

Auditor Selection: GM presents letters from Diane Watts and Frank Gloggler. Johanna requests Watts’ references. GM will get references and bring examples of auditor contracts to Feb. BOD meeting. Jama checks that the words “per CPB audit requirements” are part of contract.

Auditor Contract: appropriately tabled to next month.

### **New Business**

- A. Cousin Marc’s B-Day party/KMUD benefit: BOD approves this April 3 2010 event being produced by Marc (who will gather donations for KMUD). contingent upon a written proposal to be presented to the BOD.

Amazon.com link on KMUD website: tabled until next month.

### **Reports:**

Technical (see report)

Program Director (no report)

Programmer Reps: Johanna again brings up the EMF issue; programmer/volunteer meeting set for March 1<sup>st</sup> at 5pm at the station.

Member Reps: no report

CAB: see report

Correspondence Secretary: Condolences to Brian’s family and thank-you notes to Signature Coffee, Agnes for the Halloween Boogie, and to last fall’s pledge drive committee.

XII. **Committee Reports :** Due to extreme time restraints, this section was shortened with two reports discussed: C. Mediation – Bob Froehlich presents a website update (see report), and D. Policy - Closed session policy will be updated /edited and presented at next month’s meeting. Board delegated Katie M. to seek legal advice for the Board.

### **Meeting Schedule**

ExCom @ 3pm @ Mateel Café Feb. 9<sup>th</sup>.

Finance Committee: TBA

Development Committee: Feb. 8<sup>th</sup>.

Policy Committee: Feb. 2, 4pm

Building: TBA

Board of Directors: 1pm @ Humboldt House Inn Feb. 23<sup>rd</sup>.

Meeting adjourned at 4pm

**\*\*\*January 2010 BOD Board –approved meeting minutes respectfully submitted by Secretary Johanna Hamel April 8, 2010.**